

BANGALORE COMPLEX

Hindustan Aeronautics Limited (HAL), a Navaratna Central Public Sector undertaking, is a premier Aeronautical Industry of South East Asia, with 20 Production/Overhaul/Service Divisions and 10 co-located R&D Centers spread across the Country. HAL's spectrum of expertise encompasses design, development, manufacture, repair, overhaul and upgrade of Aircraft, Helicopters, Aero-engines, Industrial & Marine Gas Turbines, Accessories, Avionics & Systems and Structural Components for Satellite & Launch Vehicles.

HAL, over the last six decades, has grown progressively into an integrated Aerospace Organization with the indigenous design & development of Advanced Light Helicopter (ALH-Dhruv), Intermediate Jet Trainer (IJT) & Light Combat Aircraft (LCA-Tejas). The ongoing major projects & programmes include ALH (both in military & civil roles), IJT, LCA, Pilotless Target Aircraft (PTA), Su-30 MKI & Hawk - Advanced Jet Trainer. Aligning with the emerging future requirements, HAL has conceptualized the indigenous development of Light Combat Helicopter (LCH), Combat Air Trainer (CAT), naval & trainer versions of LCA, Multi Role Transport Aircraft (MTA), Medium Lift Helicopter (MLH) etc.

HAL Bangalore Complex is currently looking candidates for appointment as Diploma Trainees / Technician Trainees / Administration / Office / Commercial Trainees / Accounts / Finance Trainees / Hindi Typist Trainee / Hindi Translator Trainee / Vigilance Trainee / Fireman / Security Guard / Aircraft Technicians (XSM) in the following Disciplines/Area.

Sl.No	Advertisement No	Post & Discipline	No of Posts & Reservation					Qualification
			UR	OBC	SC	ST	Total	
1	BC/HR/W/01/2011	Diploma Trainee (Mechanical)	60	35	26	02	123	Diploma in Mechanical Engineering.
2	BC/HR/W/02/2011	Diploma Trainee (Electronics & Communication)	03	01	01	01	06	Diploma in Electronics & Communication Engineering
3	BC/HR/W/03/2011	Diploma Trainee (Electrical / Electronics/Electrical & Electronics)	25	11	02	01	39	Diploma in Electrical / Electronics / Electrical & Electronics Engineering
4	BC/HR/W/04/2011	Diploma Trainee (Metallurgy)	03	01	-	-	04	Diploma in Metallurgy Engineering
5	BC/HR/W/05/2011	Diploma Trainee (Computers)	10	04	-	-	14	Diploma in Computer Science Engineering
6	BC/HR/W/06/2011	Diploma Trainee(Chemical)	-	02	-	-	02	Diploma in Chemical Engineering
7	BC/HR/W/07/2011	Diploma Trainee (Civil)	03	-	01	01	05	Diploma in Civil Engineering
8	BC/HR/W/08/2011	Diploma Trainee (Library Science)	01	01	-	01	03	BA/BSc/BCom + Qualification in Library Science / Library & Information Science like BLISC/BLIS/Diploma in Library & Information Science etc (Minimum of one year course)
9	BC/HR/W/09/2011	Diploma Trainee (Machine Tool Technology)	-	01	-	-	01	Diploma in Mechanical (Machine Tool Technology) Engineering
10	BC/HR/W/10/2011	Diploma Trainee (Sheet Metal & Welding)	-	-	-	01	01	Diploma in Mechanical (Sheet Metal & Welding) Engineering

11	BC/HR/W/11/2011	Technician Trainee (Boiler Operator)	04	-	-	-	04	SSLC and I class Boiler Attendant certificate of competency or NAC holder in Boiler Operator + having competency and knowledge of operation of industrial Boilers
12	BC/HR/W/12/2011	Technician Trainee (Sheet Metal Worker)	02	-	-	-	02	NAC (Sheet Metal Worker)
13	BC/HR/W/13/011	Technician Trainee (Miller)	01	-	-	-	01	NAC (Miller)
14	BC/HR/W/14/2011	Technician Trainee (Welder)	01	02	02	-	05	NAC (Welder)
15	BC/HR/W/15/2011	Technician Trainee (Machinist)	16	04	03	01	24	NAC (Machinist)
16	BC/HR/W/16/2011	Technician Trainee (Turner)	06	02	02	-	10	NAC (Turner)
17	BC/HR/W/17/2011	Technician Trainee (Instruments)	02	01	01	-	04	NAC (Instruments)
18	BC/HR/W/18/2011	Technician Trainee (Grinder)	02	02	01	-	05	NAC (Grinder)
19	BC/HR/W/19/2011	Technician Trainee (Electroplater)	02	02	-	-	04	NAC (Electroplater)
20	BC/HR/W/20/2011	Technician Trainee (Electrician)	23	10	07	03	43	NAC (Electrician)
21	BC/HR/W/21/2011	Technician Trainee (Electronics)	01	-	01	-	02	NAC (Electronics)
22	BC/HR/W/22/2011	Technician Trainee (Tool & Die Maker)	03	01	-	-	04	NAC (Tool & Die Maker)
23	BC/HR/W/23/2011	Technician Trainee (Moulder)	03	01	01	-	05	NAC (Moulder)
24	BC/HR/W/24/2011	Technician Trainee (Carpenter)	03	02	-	-	05	NAC (Carpenter)
25	BC/HR/W/25/2011	Technician Trainee (Fitter)	77	49	22	18	166	NAC (Fitter)
26	BC/HR/W/26/2011	Technician Trainee (Painter)	03	-	01	-	04	NAC (Painter)
27	BC/HR/W/27/2011	Administration / Office / Commercial Trainee	41	22	08	04	75	Graduates (BA/BSc/BBM etc) with relevant certificate of proficiency in PC Operations.

28	BC/HR/W/28/2011	Accounts / Finance Trainee	16	05	02	02	25	BCom with relevant certificate of proficiency in PC Operations.
29	BC/HR/W/29/2011	Hindi Typist Trainee	03	-	-	-	03	Degree from any recognized University plus pass in Hindi Typewriting examination with 25 w.p.m speed and pass in English Typewriting examination with 30 w.p.m speed. Should have thorough knowledge in the operation of Computers for Word Processing / data entry etc. both in Hindi and English. Should be conversant with Office procedures.
30	BC/HR/W/30/2011	Hindi Translator Trainee	03	-	-	-	03	BA in Hindi from a recognized university and Diploma in Translation (i.e Hindi to English and vice-versa) from a recognized university / institution or incase of serving candidates, Translation Training course of 3 months durations from a Central Translation Bureau is essential.
31	BC/HR/W/31/2011	Vigilance Trainee - C5	10	05	02	01	18	Scale C-5: Graduates (BA/BSc/BCom etc) with relevant certificates of proficiency in Typing, Stenography, PC Operations etc as the case may be. (OR) SSLC + Diploma in Commercial and Computer Practice / Diploma in Commercial Practice / Diploma in Secretarial Practice + one year Apprentiship^.
		Vigilance Trainee - D6	02	02	01	01	06	Scale D-6: Post Graduates (MA/MSc/MCom etc) with relevant certificates of proficiency in Typing, Stenography, PC Operations etc as the case may be. (OR) University Degree + Diploma in Commercial and Computer Practice / Diploma in Commercial Practice / Diploma in Secretarial Practice^. ^ Diploma in Commercial and Computer Practice / Diploma in Commercial Practice / Diploma in Secretarial Practice should be acquired from the State Board of Technical Education.
32	BC/HR/W/32/2011	Security Guard - XSM	25	11	06	04	46	Ex-Servicemen(Combatant) with 3 years of experience + SSLC Pass + knowledge of kannada and hands on experience in operating computer preferred + Possessing valid Driving Licence to drive two / four wheelers desirable.
33	BC/HR/W/33/2011	Fireman - XSM	07	02	01	-	10	Ex-Servicemen with HSc or equivalent qualification in Defence Services with basic Fire Fighting course from any reputed institute / Defence Services / Paramilitary forces along with valid Heavy Vehicle driving licence and 5 years experience in Fire Fighting desirable.
34	BC/HR/W/34/2011	Aircraft Technician (Avionics - Mirage, Jaguar), (Mechanic - Jaguar) - XSM - On contract basis	08				08	Diploma in Engineering

35	BC/HR/W/35/2011	Aircraft Technician (Engine/Airframe/SEW/ Radio/Armament/Radar/ Instrument/Elect) – XSM - On contract basis*	23	06	04	01	34	Diploma in Engineering
36	BC/HR/W/36/2011	Aircraft Technician(Engine) – XSM On contract basis	01	01	-	-	02	Diploma in Engineering. Minimum 5 years in IAF handling Aircraft Engine, Adour Engine Test Bed experience preferable.

Level of Induction

Scale D-6 : Posts at Sl.No.1 to 7, 9, 10 & 31

Scale C-5 : Posts at Sl.No.8, 11 to 31

Level of induction will depends on the number of years of qualified service in the IAF / Army / Navy for the posts at Sl.No.32 to 36.

Note : XSM : Ex-Servicemen, SC : Scheduled Caste, ST : Scheduled Tribe, OBC : Other Backward Class, UR: Unreserved

* Minimum work experience of 3 years in Su-30, Mirage, Bison, Jaguar Aircrafts. Out of the above posts, one post is to be filled with the following requirements:

Qualification : Ex-Airman in IAF, Trade : SEW (Safety Equipment), Rank : Corporal or above, Minimum of 10 years service in IAF, At least one tenure in Fighter / Trainer Squadron, Experience in maintaining of flying clothing.

Additional qualification : Computer operation in Windows environment, Working knowledge of MS Office, Typing and Data Entry on Computer. Medical Category : Cat A/B (in Airforce).

Out of the above posts, 3 posts to be filled with the background of Airframe for ALH, LCH & LUH

AGE LIMIT / RELAXATION / CONCESSION

- Maximum Age limit is 28 years as on 01.07.2011. Experience is to be counted as on date of the release of the advertisement. Reservation / concessions for candidates belonging to SC/ST/OBC/XSM & PWD categories would be made as per Government Directives.
- Upper age limit is relaxable by 5 years in respect of SC/ST candidates and 3 years in respect of OBC candidates. Candidates belonging to the OBC Category are required to produce recently obtained Community Certificate in proof of their Community at the time of Interview (not older than 6 months as on 01.07.2011), stating that they do not come under the creamy layer, from a Competent Authority, in the prescribed format and Candidates belonging to the SC/ST/PWD Category are also required to produce their Community Certificate in proof of their Community at the time of Interview in the prescribed format.
- In respect of Persons with Disabilities (PWDs), upper age limit is relaxable by 10 years, which will be over and above the relaxation admissible for candidates belonging to SC/ST/OBC mentioned above.
- For Ex-Servicemen, Age relaxation will be given based on the number of years of post qualification experience in the IAF / Army / Navy.
- For candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period of 01-01-1980 to 31-12-1989, upper age limit is relaxable by 5 years.
- Relaxation will be extended as per rules in respect of Ex-servicemen/ Commissioned Officers/ECOs/ SSCOs who have rendered at least 5 years of Defence service and have been released on completion of assignment.
- The age limit is relaxable to candidates with relevant post qualification experience, to a maximum extent of 7 years. Relaxation in age would be one year for every completed year of relevant post qualification experience over and above 28 years subject to a maximum age limit of 35 years.

EMOLUMENTS

- During the training period, trainees will be paid the following Emoluments per month as admissible to them.

Post / Scale	Emoluments	Accommodation Allowance* (Rs)
Diploma Trainees~ / Vigilance Trainees (D-6)	Rs.13616/-	Rs.2775/-
Technician Trainees / Admin / Commercial / Office / Finance / Accounts Trainees / Hindi Typist Trainee / Hindi Translator Trainee / Vigilance Trainees (C-5)	Rs.12880/-	Rs.2625/-

* Accommodation Allowance will be payable only in cases where company Accommodation / Hospital is not provided. ~ Except Library Science

ABSORPTION / LEVEL OF INDUCTION

- The selected candidates will be on training for a period of one year. On successful completion of the aforesaid training, the trainees will be absorbed in the regular scales as mentioned below:

Scale	Pay Scale (Revised)
D6	9250-27170
C5	8750-25670

HEALTH

- Applicants should be of sound health and should meet the medical standards prescribed by the Company. Appointment of selected candidates will be subject to receipt of satisfactory medical report from the Company's Doctor as per the Medical Standards of the Company and satisfactory medical report from the Concerned Authority in respect of PWD candidates.

APPLICATION FEE

- Rs.100/-, which is non-refundable (exempted in case of SC / ST / PWD category).
- The above Application fee is to be deposited in the name of '**HAL-RECRUITMENT ACCOUNT**' bearing account number **31700415045** at any **core banking branches of State Bank of India** only in the prescribed Challan and a Journal number be obtained. Journal number given by the Bank on payment of fees needs to be entered in the ONLINE application form while applying. No other form of payment is accepted. **Prescribed Challan format is available under downloads in the ONLINE Registration form.**
- Candidates are required to pay Bank commission of Rs.25/- for depositing fee at other than SBI, HAL BRANCH, BANGALORE.
- Candidates are required to provide the details of Application Fees paid in the ONLINE application form. If details are not provided, the application will be treated as incomplete and will not be accepted. Application fee can be deposited till the last date of submission of ONLINE application. Candidates are required to write their particulars in the Challan wherever asked.
- Application fee once deposited into company's account will not be refunded under any circumstances, even if the candidate is unable to forward the application details or due to being ineligible at the time of applying or rejection of application etc. Therefore before depositing the application fee, candidates are required to ensure that they meet all the eligibility criteria.
- Candidates should forward original counterfoil of the Challan (HAL Copy) along with the printed Registration / Acknowledgement form. Photo copy / Xerox copy of the Challan will not be accepted. In such case, the candidature will be rejected and the application fee will not be refunded.
- The candidate should retain original counterfoil of the Challan (Candidate Copy) for future reference.

SELECTION PROCEDURE:

- Eligible candidates short-listed based on the initial screening only will be called for Written Test. Candidates qualified in the written test will only be called for Practical / Trade Test (wherever applicable) and Personal Interview. Date, Time and Venue of the Written Test / Practical Test / Interview will be intimated to the short-listed/eligible candidates by E-mail / HAL Website / Post. Candidates short listed for Interview are required to bring the certificates / documents (Original and attested Photocopies) in proof of Age, Qualification, Experience, Training, Caste, Disability (As applicable), Ex-Servicemen discharge book, Employment Exchange Registration card etc and passport size photographs at the time of Interview.

GENERAL CONDITIONS

- Only Indian Nationals need to apply.
- HAL reserve the right to increase / decrease the specification depending upon the response. Mere submission of application will not entail right for claiming employment.
- HAL reserves the right to cancel the advertisement and / or the selection process thereunder.

- Applicants serving in Government/Public Sector, Semi-Government Organizations should produce “**No Objection Certificate**” at the time of Written Test / Interview.
- CGPA, FCPI etc wherever applicable should compulsorily be converted into percentage of marks as per the University / Institution norms.
- Candidate must indicate the aggregate marks (of all semesters / years put together) obtained in ITI / NAC / Diploma / Degree etc in the application form. Aggregate marks are to be calculated as shown below:

$$\frac{\text{Total Marks obtained in all Semesters or Years}}{\text{Maximum Marks (cumulative of all Semesters or Years)}} \times 100$$

- Canvassing in any form or bringing outside influence will be a disqualification.
- Appointment of selected candidates is subject to receipt of satisfactory Medical Report from the Company’s Doctor as per the standards prescribed by HAL (Concerned authority in respect of PWD candidates) and verification of Caste, Character and Antecedents from the concerned Authorities as per the rules of the company and Vigilance Clearance (As applicable).
- Decision of HAL Management regarding selection will be final. Further, HAL Management reserves the right to fill up or otherwise any or all the notified post and also to fill up the future vacancies if any from the valid panel of selected candidates as per the rules of the company.
- The vacancies identified are to be filled up by **external candidates only** through Direct Recruitment. Therefore, applications of internal candidates, if any, will not be considered against any of the posts.
- Candidates belonging to OBC category are required to submit the OBC certificate in the prescribed format enclosed at **Appendix-A** and candidates belonging to SC/ST category are required to submit the SC/ST certificate in the prescribed format enclosed at **Appendix-B**. Candidates belonging to PWD category are required to submit the PWD certificate in the prescribed format enclosed at **Appendix-C**.
- Candidate availing age relaxation on account of post qualification experience should produce proper experience certificate and proof of employment at the time of interview failing which they will not be permitted to appear for Interview.
- Candidates who have work experience in the Private Sector and produce the experience should submit the experience certificate in the letter head of the company. The letter head of the company should have the details of company Registration Number.
- **Candidates are required to apply against only one post in response to the above advertisement.**
- Before applying the candidates should satisfy themselves regarding eligibility criteria desired for the post.
- Candidates who possess the qualification higher than the qualification prescribed for the post, need not apply. If it is found at any stage of the selection that the candidate possesses the qualification higher than the qualification prescribed for the post, his/her candidature/selection will be cancelled without notice.
- Appearance of the shortlisted candidates in the written test is provisional and it does not entitle them for any claim for the post. They will be treated as debarred ab-initio at any stage of the recruitment process in case they do not fulfill essential eligibility criteria.
- Necessary information regarding the selection, written test, practical test, interview etc. will be hosted on our Website www.hal-india.com from time to time. Candidates are requested to visit the website from time to time.
- **The last date for submission of online application is 30.06.2011.**
- In case of any difficulty please contact us at 080-22322760

HOW TO APPLY

- Applications should be submitted strictly ‘**ONLINE**’ only by logging on HAL Website www.hal-india.com. Applications will not be accepted in any other mode. The website will be kept open between 1100 hours on 15.06.2011 till 2400 hours on 30.06.2011 for this purpose. Candidates are allowed to apply only once and Application once submitted cannot be altered under any circumstances. Candidates are required to possess a valid E-mail ID, which is to be entered in the Application Blank, so that intimation regarding Written Test / Practical Test / Interview can be sent. HAL will not be responsible for bouncing of E-mail sent to the candidate. Candidates other than SC/ST and PWD are required to furnish the details of application fees payment in order to register their application online.

- On submission and acceptance of application, system will generate the Registration / Acknowledgement form along with the Application reference number allotted, which will be used for future references. The candidate is required to take print out of the Acknowledgement form in **A4 size paper** only and attach the HAL Challan copy for having paid the prescribed application fees (all requisite information should be furnished in the Challan) and forward the same to the following address as mentioned against each post, subscribing on the envelop, in bold, the post applied for, discipline and advertisement No. so as to reach latest by 05.07.2011. **The printed Registration / Acknowledgement form and HAL challan copy should be forwarded to the concerned address only as mentioned below against each post.**
- The printed Registration / Acknowledgement form should accompany original counterfoil of the Challan (HAL Copy) for having paid the application fee (Wherever applicable). If the application form is not enclosed with the original Challan, the application will be rejected and no communication will be sent to the candidates.
- Employment Exchange / HAL Technical Training Institute, Bangalore candidates who have received the communication from HAL advising to apply the posts ONLINE with reference to this advertisement are required to mention the Reference Number and date of the HAL letter / communication received by them while applying ONLINE and they are exempted from the payment of the application fees.

PRINTED ONLINE REGISTRATION /ACKNOWLEDGEMENT AND CHALLAN COPY (HAL) ARE TO BE SENT TO THE RESPECTIVE ADDRESS INDICATED BELOW:

Sl. No	Name of the Post / Discipline	Advertisement Number's	Registration / Acknowledgement form, Challan Copy (HAL) etc to be addressed to
1	Diploma Trainee (Mechanical / Electronics & Communication / Metallurgy), Technician Trainee (Boiler Operator/ Sheet Metal Worker / Miller), Administration / Office / Commercial Trainees and Firemen	BC/HR/W/01/2011 BC/HR/W/02/2011 BC/HR/W/04/2011 BC/HR/W/11/2011 BC/HR/W/12/2011 BC/HR/W/13/2011 BC/HR/W/27/2011 BC/HR/W/33/2011	The Deputy General Manager (HR), Aircraft Division, Hindustan Aeronautics Limited, Bangalore Complex, P.B.No.1788, Bangalore - 560017.
2	Diploma Trainee (Electrical / Electronics / Electrical & Electronics) and Aircraft Technicians (Avionics - Mirage, Jaguar), Mechanic - Jaguar) - Ex-servicemen on contract basis	BC/HR/W/03/2011 BC/HR/W/34/2011	The Chief Manager (HR), Overhaul Division, Hindustan Aeronautics Limited, Bangalore Complex, P.B.No.1786, Bangalore - 560017.
3	Vigilance Trainee	BC/HR/W/31/2011	The Addl.General Manager(HR)-BC Post Bag No.1785, MD(B) Unit, Hindustan Aeronautics Limited, Bangalore Complex, Vimanaupura Post, Bangalore - 560017.
4	Technician Trainee (Painter)	BC/HR/W/26/2011	The Chief Manager (HR), Composite Manufacturing Division, PB.No.1787, Vibhuthipura post, Hindustan Aeronautics Limited, Helicopter Complex, Bangalore - 560037

5	Diploma Trainee (Machine Tool Technology / Sheet Metal & Welding), Technician Trainee (Tool & Die Maker / Moulder / Carpenter) and Hindi Typist Trainee	BC/HR/W/09/2011 BC/HR/W/10/2011 BC/HR/W/22/2011 BC/HR/W/23/2011 BC/HR/W/24/2011 BC/HR/W/29/2011	The Senior Manager (HR), Foundry & Forge Division, P.B.No.1791, Hindustan Aeronautics Limited, Bangalore Complex, Bangalore - 560017.
6	Diploma Trainee (Chemical), Technician Trainee (Welder / Machinist / Turner / Instruments / Grinder / Electroplater)/ Aircraft Technician (XSM)	BC/HR/W/06/2011 BC/HR/W/14/2011 BC/HR/W/15/2011 BC/HR/W/16/2011 BC/HR/W/17/2011 BC/HR/W/18/2011 BC/HR/W/19/2011 BC/HR/W/36/2011	The Deputy General Manager (HR), Engine Division, P.B.No.9310, C V Raman Nagar Post, Hindustan Aeronautics Limited, Bangalore Complex, Bangalore - 560093.
7	Diploma Trainee (Computers)	BC/HR/W/05/2011	The Chief Manager (HR), Rotary Wing Research and Design Centre, P.B.No.1789, Hindustan Aeronautics Limited, Helicopter Complex, Vibhutipura Post Bangalore - 560037
8	Diploma Trainee (Civil), Technician Trainee (Electrician / Electronics)	BC/HR/W/07/2011 BC/HR/W/20/2011 BC/HR/W/21/2011	The Chief Manager (HR), Helicopter Division, P.B.No.1790, Hindustan Aeronautics Limited, Helicopter Complex, Vimanapura Post, Bangalore - 560017.
9	Diploma Trainee (Library Science) and Accounts / Finance Trainee	BC/HR/W/08/2011 BC/HR/W/28/2011	The Chief Manager (HR), Aircraft Research & Design Centre, P.B.No.1787, Hindustan Aeronautics Limited, Design Complex, Vibhuthipura post, Bangalore - 560037.
10	Technician Trainee (Fitter), Security Guard, Hindi Translator and Aircraft Technician (Engine / Airframe / SEW / Armament / Radio / Radar / Instrument / Elect - XSM-On contract basis)	BC/HR/W/25/2011 BC/HR/W/32/2011 BC/HR/W/30/2011 BC/HR/W/35/2011	The Manager (HR), LCA/LSP, P.B.No.1785, Hindustan Aeronautics Limited, Bangalore Complex, Vimanapura Post, Bangalore - 560017.

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING
FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

[G.I., Dept. of Per & Trg., O..M. No. 36033/28/94-Estt (Res), dated 2-7-1997.]

This to certify that _____, son of _____, of
Village _____ District / Division _____ in the _____
State _____ belongs to the _____ Community which is recognized
as a Backward Class under-

- *(i) Government of India, Ministry of Welfare, Resolution No. 12011/68/93-BCC (C), dated the 10th September, 1993, published in the Gazette of India, Extraordinary, Part-I, Selection I, No 186, dated the 13th September, 1993.
- *(ii) Government of India, Ministry of Welfare, Resolution No. 12011/9/94-BCC, dated the 19th October, 1994, published in the Gazette of India, Extraordinary, Part-I, Selection I, No. 163, dated the 20th October, 1994.
- *(iii) Government of India, Ministry of Welfare, Resolution No. 12011/7/95-BCC, dated the 24th May, 1995, published in the Gazette of India, Extraordinary, Part-I, Selection I, No. 88, dated the 25th May, 1995.
- *(iv) Government of India, Ministry of Welfare, Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India, Extraordinary, Part-I, Selection I, No. 210, dated the 11th December, 1996.

Shri _____ and / or his family ordinarily reside(s) in the
_____ District / Division of the _____ State. This is also to
certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column
3 of the Schedule to the Government of India. Department of Personnel and Training. O.M No
36012/22/93- Estt. (SCT), dated 8-9-1993.

District Magistrate,
Deputy Commissioner, etc

Dated:

SEAL

*Strike out whichever is not applicable

N.B.- (a) The term 'Ordinarily used will have the same meaning as in Section 20 of the
Representation of the people's Act, 1950

(b) The authorities competent to issue caste certificates are indicated below:-

- (i) District Magistrate / Additional Magistrate/Collector/Deputy Commissioner/ Additional
Deputy Commissioner/Deputy Collector/First Class Stipendiary Magistrate/Sub-
Division Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant
Commissioner (not below the rank of first Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency
Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar, and
- (iv) Sub-Division Officer of the area where the candidate and/or his family resides.

FORM OF CERTIFICATE TO BE PRODUCED BY THE CANDIDATES BELONGS TO SC/ST

Form of certificate as prescribed in M.H.A., O.M.No 42/21/49-N.G.S., dated 28-1-1952 as revised in Dept. of Per & A.R, Letter No. 36012//6/76 Estt (S.C.T) dated 29-10-1977 to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim.

This is to certify that Shri/ Shrimathi*/ Kumari* _____ Son/daughter* of _____ of Village/town* _____ in District/Division* _____ of the State/Union Territory* _____ belongs to the _____ Caste/ Tribe* which is recognized as a Scheduled Caste / Scheduled Tribe*

Under:

- The Constitution (Scheduled Castes) order 1950
- *The Constitution (Scheduled Tribes) order 1950
- *The Constitution (Scheduled Castes)(Union Territories) order 1951
- *The Constitution (Scheduled Tribes) (Union Territories) order 1951

{ (As amended by the Scheduled Castes and Scheduled Tribes lists(Modification order) 1956, the Bombay Reorganization act 1960, the Punjab Reorganization act 1966, the state of Himachal Pradesh act 1970, the North-Eastern areas (Reorganization) act 1971 and the Scheduled Castes and Scheduled Tribes orders (Amendment) act 1976) }

- *The Constitution (Jammu and Kashmir) Scheduled Castes order 1956
- *The Constitution (Andaman and Nicobar Islands) Scheduled Tribes order 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) act 1976;
- *The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962
- *The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order 1962
- *The Constitution (Pondicherry) Scheduled Castes order 1964
- *The Constitution (Uttar Pradesh) Scheduled Tribes order 1967
- *The Constitution (Goa, Daman and Diu) Scheduled Castes order 1968
- *The Constitution (Goa, Daman and Diu) Scheduled Tribes order 1968
- *The Constitution (Nagaland) Scheduled Tribes order 1970
- *The Constitution (Sikkim) Scheduled Castes order 1978
- *The Constitution (Sikkim) Scheduled Tribes order 1978
- *The Constitution (Jammu and Kashmir) Scheduled Tribes order 1989
- *The Constitution (Scheduled Castes) Orders (Amendment) Act 1990
- *The Constitution (Scheduled Tribes) Order Amendment Act 1991
- *The Constitution (Scheduled Tribes) Order Second Amendment Act 1991

2. This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/ Shrimathi* _____ father / mother* of Shri/ Shrimathi/ Kumari* _____ of village/town* _____ in District/Division* _____ of the state/Union Territory* _____ who belong to the Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* _____ issued by the _____ dated _____

3. Shri/ Shrimathi/ Kumari* _____ and/ or * his/ her* family ordinarily reside(s) in village/town* _____ of _____ District/Division* of the state/Union Territory* of _____

Signature _____
Designation _____
(With seal of office)

Place _____ State / Union Territory
Date _____

Note : The term " Ordinarily resides" used here will have the same meaning as in section 20 of the Representation of the People Act 1950. * Please delete the words, which are not applicable

AUTHORITIES EMPOWERED TO ISSUE CASTE CERTIFICATES

[G/G., Dept of Per & Trg., O.M. No 36012/6/88-Estt (SCT), (SRD. III), dated 24-4-1990.]

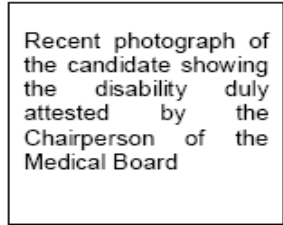
The under mentioned authorities have been empowered to issue Caste Certificates of Verification:

1. District Magistrate / Additional District Magistrate/ Collector /Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub -Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub Divisional Officer of the area where the candidate and / or his family normally resides.

Certificate No.

Date :

DISABILITY CERTIFICATE



This is certified that Shri/Smt/Kum.....Son/wife/daughter of Shri age..... sexidentification mark(s)is suffering from permanent disability of following category :

1.

A. Locomotor or cerebral palsy :

- (i) BL-Both legs affected but not arms
- (ii) BA-Both arms affected (a) Impaired reach (b) Weakness of grip
- (iii) BLA-Both legs and both arms affected
- (iv) OL – One leg affected (right or left) (a) Impaired reach (b) Weakness of grip (c) Ataxic
- (v) OA – One arm affected (a) Impaired reach (b) Weakness of grip (c) Ataxic
- (vi) BH – Stiff back and hips (can not sit or stoop)
- (vii) MW-Muscular weakness and limited physical endurance.

B. Blindness or Low Vision

- (i) B-Blind
- (ii) PB – Partially Blind

C. Hearing impairment :

- (i) D-Deaf
- (ii) PD-Partially Deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/non progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended / is recommended after a period ofyears.....months*.

3. Percentage of disability is his/her case is percent.

4. Shri/Smt./Kum.....meets the following physical requirements for discharge of his/her duties.

- (i) F-can perform work by manipulating with fingers Yes/No
- (ii) PP-can perform work by pulling and pushing Yes/No
- (iii) L-can perform work by lifting Yes/No
- (iv) KC-can perform work by kneeling and crouching Yes/No
- (v) B-can perform work by bending Yes/No
- (vi) S-can perform work by sitting Yes/No
- (vii) ST-can perform work by standing Yes/No
- (viii) W-can perform work by walking Yes/No
- (ix) SE-can perform work by seeing Yes/No
- (x) H-can perform work by hearing/speaking Yes/No
- (xi) RW-can perform work by reading and writing Yes/No

(Dr.....)
Member
Medical Board

(Dr.....)
Member
Medical Board

(Dr.....)
Chairperson
Medical Board

Countersigned by the
Medical Superintendent/CMO/Head of Hospital (with seal)

*strike out whichever is not applicable.