

Advertisement No – 09/2009

**MAHARASHTRA STATE POWER GENERATION COMPANY LIMITED  
INVITES APPLICATIONS FOR THE FOLLOWING POSTS.**

Post Code	Name of the Post	SC	ST	VJ (A)	NT (B)	NT (C)	NT (D)	Spl. B.C.	OBC	OPEN	Total
01	System Analyst	--	01	01				--	--	01	<b>03</b>
02	Assistant Director (Security)	01	--	--	--	--	--	--	--	01	<b>02</b>
03	Dy Chief Fire Officer	01	--	--	--	--	--	--	--	03	<b>04</b>
04	Fire Officer	01	--	--	--	--	--	--	--	--	<b>01</b>
05	Security Officer	--	--	--	--	--	--	--	--	01	<b>01</b>
06	Assistant Personnel Officer	--	01	--	--	--	--	--	--	--	<b>01</b>
07	Accounts Officer	--	01	--	--	--	--	01	01	02	<b>05</b>
08	Programmer	--	--	--	--	--	--	--	--	03	<b>03</b>
09	Dy. Fire Officer	01	--	--	--	--	--	--	--	01	<b>02</b>
10	Assistant Welfare officer	01	--	--	--	--	--	--	--	01	<b>02</b>
11	Assistant Programmer	01	01	--	--	--	--	--	01	02	<b>05</b>
12	Establishment Superintendent	--	01	--	--	--	--	--	--	--	<b>01</b>
13	Junior Fire Officer	02	03	01	--	02	01	--	04	14	<b>27</b>
14	Junior Security Officer	02	01	--	--	--	--	--	04	10	<b>17</b>
15	Stenographer (Marathi)	01	01	01	--	01	--	--	--	--	<b>04</b>
16	Steno Typist (Marathi)	01	01	01				--	01	01	<b>05</b>
17	Fireman	--	11	03	04	06	01	--	06	22	<b>53</b>

(I) **Horizontal reservation for Persons with disabilities (PH)**

Post Code	Name of the Post	Post reserved for Persons with disabilities		Nature of disability
		Backlog as on 30/06/2009	Current Reservation	
01	System Analyst	PS-02 PD-01	00	Partially Sighted, Partially Deaf, One Leg/ One Arm
02	Assistant Personnel Officer			Partially sighted/Blind, Partially deaf, One Leg/ One Arm
03	Accounts Officer			Partially Sighted/ Blind, Partially Deaf, One Leg/ One Arm
04	Programmer			Partially Sighted, Partially Deaf, One Leg/ One Arm

Post Code	Name of the Post	Post reserved for Persons with disabilities	Nature of disability
05	Assistant Welfare officer	00	Low vision, Partially deaf, One Leg/ One Arm
06	Assistant Programmer		Partially Sighted, Partially Deaf, One Leg/ One Arm
07	Establishment Superintendent		Low vision, Partially Deaf, One Leg/ One Arm

- a) The reservation policy for Persons with disability shall apply as per State Government directives.
- b) Persons suffering from not less than 40% of relevant disability certified by Competent Authority shall alone be eligible for the benefit of reservation for Physically Handicapped Persons.

**(ii) Horizontal reservation for Women**

There shall be 30% horizontal reservation for women. The reservation policy for women Candidates will apply as per State Government directives. The open category women candidates who wish to avail the benefit of women reservation should submit certificate from the appropriate Competent Authority showing that they do not belong to "Creamy Layer" category.

- (ii) There shall be 15 % horizontal reservation for ex. serviceman for the **post code 13,14,15,16& 17.**

- (iii) There shall be 05 % horizontal reservation for sportsman who wins the international Sport Championships / events for the **post code 13, 14, 15, 16 & 17.**

**PAY SCALES -:**

Post Code	Name of Posts	Pay Scales (Rs.)
01	System Analyst	25380-975-30255-1105-54565
02	Assistant Director (Security)	25380-975-30255-1105-54565
03	Dy Chief Fire Officer	25380-975-30255-1105-54565
04	Fire Officer	21365-845-25590-900-48090
05	Security Officer	21170-845-25395-900-47895
06	Assistant Personnel Officer	19810-780-23710-845-43990
07	Accounts Officer	19810-780-23710-845-43990
08	Programmer	19810-780-23710-845-43990
09	Dy. Fire Officer	19205-780-23105-845-43385
10	Assistant Welfare officer	17090-670-20440-705-37360
11	Assistant Programmer	15285-670-18635-705-36965
12	Establishment Superintendent	14225-670-17575-705-35905
13	Junior Fire Officer	11600-520-14200-540-19600-565-32030
14	Junior Security Officer	9570-325-11195-360-14795-390-27275
15	Stenographer(Marathi)	10555-390-12505-510-17605-540-31105
16	Steno Typist (Marathi)	9570-325-11195-360-14795-390-27275
17	Fireman	8040-155-8815-185-10665-220-15725

**QUALIFICATION AS ON 30-09-2009**

Post Code.	Name of Post	Educational Qualification
01	System Analyst	Engineering Degree in Computer Science / Technology / Information Technology or 3 years post graduate degree in Master of Computer Application from a recognized University or an Institute.
02	Assistant Director (Security)	Degree of a recognized university or equivalent.
03	Dy Chief Fire Officer	B.E.(Fire) from any recognized University. OR Graduate in any discipline with Divisional Officers' course from N.F.S.C. Nagpur OR Graduate in Science with Diploma -N.F.S.C. Nagpur Or Graduate in Science with Graduate ship of the Institution of Fire Engineers (India or U.K.) Or Equivalent Qualifications. AND should have adequate knowledge of Marathi language. Possess good physique as per the accepted norms of Fire Services. <u>Vision</u> :-6/6 without wearing glasses or without any aid. Night colour blindness shall be a disqualification.
04	Fire Officer	B.E.(Fire) from any recognized University <b>OR</b> Graduate in Science with Diploma from N.F.S.C. Nagpur <b>OR</b> Graduate in Science with Graduateship of the Institute of Fire Engineers (India or U.K.) Or Equivalent Qualification AND Should have adequate knowledge of Marathi language. Possess good Physique as per the accepted norms of Fire Services. <u>Vision</u> -6/6 without wearing glasses or without any aid. Night or colour blindness shall be a disqualification.
05	Security Officer	Degree of a recognized university or equivalent.
06	Assistant Personnel Officer	1) Degree of a recognized University 2) 2 Years' full time or 3 year's part time Post graduate Degree in Administration/ Management with Specialization in Human Resource Development /Personal Management from a recognized University or Institute 3) Minimum Computer Literacy. Must be Proficient in M.S. Office.
07	Accounts Officer	Membership of the Institute of Chartered Accountants or Associate Membership of Institute of Costs and Works Accountants of India or Two year Full time / Three year part time Post graduate Degree of MBA (Finance) of recognized university. Preference would be given to CA, ICWA. Associate Membership of Institute of Company Secretaries of India (ACS) will be an added advantage.
08	Programmer	Engineering Degree in Computer Science / Technology / Information Technology or 3 years post graduate degree in Master of Computer Application from a recognized University or an Institute.
09	Dy. Fire Officer	B.E.(Fire) from any recognized University OR Graduate in any discipline with Diploma from N.F.S.C. Nagpur Science Graduate will be preferred OR Graduate in any discipline with Graduate ship of the Institute of Fire Engineers (India or U.K.) Science Graduate will be preferred AND Should have adequate knowledge of Marathi language. Possess good Physique as per the accepted norms of Fire Services. <u>Vision</u> -6/6 without wearing glasses or without any aid. Night or colour blindness shall be a disqualification.

10	Assistant Welfare officer	A Degree or diploma in Social Science recognized by Govt. of Maharashtra under Rule 3 of the Maharashtra Welfare Officer (duties, qualification & conditions of service) Rules, 1966 vide Govt. Notification No. WOR/1567/111449/Lab-III, dtd. 14.4.1974. Degree holders of recognized University will be preferred. Adequate knowledge of Marathi & Hindi. Law graduates Preferred
11	Assistant Programmer	Engineering Degree in Computer Science / Technology / Information Technology or 3 years post graduate degree in Master of Computer Application from a recognized University or an Institute.
12	Establishment Superintendent	1) Degree of a recognized University 2) 2 Years' full time or 3 years part time Post graduate Degree in Administration/ Management with Specialization in Human Resource Development /Personal Management from a recognized University or Institute 3) Post graduate Diploma in Business Management /Personal Management/HRD from recognized University or Institute Minimum Computer Literacy. Must be Proficient in M.S. Office.
13	Junior Fire Officer	12 th standard passed (10+2 pattern) with sub officers' course from N.F.S.C. Nagpur OR Equivalent course recognized by Govt. Preference will be given to Science Graduate. AND Should have adequate Knowledge of Marathi Language Possess good Physique as per the accepted norms of Fire Services Vision- 6/6 without wearing glass or without any aid. Night or colour blindness shall be a Disqualification.
14	Junior Security Officer	i) Degree of a recognized university ii) Knowledge of Marathi is essential. iii) <b>Physical fitness:-</b> Height- Not less than 165 cms(bare foot) minimum Chest- 79 cms (without expansion) with a minimum expansion of 5 cms.
15	Stenographer(Marathi)	SSC or equivalent, (Graduate preferred.) with a speed of speed of 100 w.p.m. in Marathi shorthand and 30 w.p.m. in Marathi either on Remington or Halda machine typing.
16	Steno Typist (Marathi)	(i) XII th Std. or equivalent (Graduate Preferred) (ii) With a minimum of 60 w.p.m. in Marathi Typing. (iii) He should be P.C. friendly and able to handle the Marathi software on P.C.

17	Fireman	<p>Must have passed 10<sup>th</sup> Std. Examination of 10+2 system or equivalent qualification.</p> <p>Must have undergone a basic/elementary course in fire fighting from any recognized Institute/Defense Services.</p> <p>Must possess valid H.M.V. driving license. Preference will be given to the candidates who possess additional qualification such as Fitter or Motor Mechanic.</p> <p>Must be physically fit as per accepted norms of the fire services.</p> <p>General health condition should be capable of undergoing long physical strain resulting from the acts such as fire fighting and rescue of persons trapped.</p> <p><b>Vision</b>-6/6 without wearing glass or without any aid. Night or colour blindness shall be a disqualification.</p>
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**EXPERIENCE AS ON 30-09-2009 :**

Post Code.	Name of Posts	Experience
01	System Analyst	Minimum 4 yrs experience in Computer Programming of which Minimum 2 yrs experience in system analysis and design in a large organization / Public undertaking.
02	Assistant Director (Security)	<p>Must be either a serving or Ex-Police Officer of the rank of Dy. Supdt. of police having an experience of at least 4 yrs. in specialized branches like CID Crime/CID Intelligence/Anti Corruption Bureau and Central Bureau of Investigation with good record to his credit.</p> <p style="text-align: center;"><u>OR</u></p> <p>Must be serving or Ex-Military Officer from Army/Navy or Air force having held the rank of Major or equivalent.</p> <p style="text-align: center;"><u>OR</u></p> <p>Must be an Officer from the services like CISF/Civil Defence/Fire Brigade/Jail Dept. and such other organizations equivalent in the rank of Dy. Supdt. of Police or Major having an experience of at least 20 yrs.</p> <p style="text-align: center;"><u>OR</u></p> <p>A departmental candidate having positive qualifications for the higher post, should possess a minimum experience of 16 yrs (including Police/Military &amp; other services) of which (a) at least 3 yrs service must be in the post of Vig. Officer/Security Officer or (b) total service of 8 yrs. in the capacity as Vigilance Officer/Security Officer and/ or Dy. Vig. Officer / Dy. Sec. Officer in the Board.</p>
03	Dy Chief Fire Officer	<p>Should have minimum 8 year experience (5 years in senior position) in case of B.E.(Fire) / Divisional Officers' course, in a well established fire service organizations-Industrial/ Defense/ CISF City fire Brigade.</p> <p>The incumbent will be responsible for planning, organizing, maintaining and updating the fire and safety facilities at various Power Stations and installations of the Board. He should be fully conversant with the operation and maintenance of various fire tenders, fire pumps and other latest fire fighting equipments and systems / fixed installations.</p>

04	Fire Officer	Should have minimum 5 year experience (2 years in case of B.E.(Fire) course, in a well established fire service organizations- Industrial/ Defense/ CISF / City fire Brigade. The incumbent will be responsible for planning, organizing, maintaining and updating the fire and safety facilities at various Power Stations and installations of the Board. He should be fully conversant with the operation and maintenance of various fire tenders, fire pumps and other latest fire fighting equipments and systems / fixed installations.
05	Security Officer	<p>Must be either a serving or Ex-Police Officer of the rank of Police Inspector (With total period of service not less than 15 years in the police Department.) Having an experience of at least 3 yrs. in specialized branches like CID Crime/CID Intelligence/Anti Corruption Bureau and Central Bureau of Investigation with good record to his credit.</p> <p style="text-align: center;"><u>OR</u></p> <p>Must be serving or Ex-Military Officer from Army/Navy or Air force having held the rank of Captain or equivalent.</p> <p style="text-align: center;"><u>OR</u></p> <p>Must be an Officer from the services like CISF/Civil Defence/Fire Brigade/Jail Dept. and such other organizations equivalent in the rank of Police Inspector Or Captain having an experience of at least 15 yrs.</p> <p style="text-align: center;"><u>OR</u></p> <p>A departmental candidate having positive qualifications for the higher post, should possess a minimum experience of 13yrs (including Police/Military &amp; other services) of which (a) at least 5 yrs service must be in the post of Dy. Vig. Officer/ Dy. Security Officer or (b) total service of 8 yrs. in the capacity of Dy. Vigilance Officer/Dy.Security Officer and/ or Astd. Vig.Officer / Astd.Security. Officer in the Board.</p>
06	Assistant Personnel Officer	3 year experience in Personal Management / Human Resource Development
07	Accounts Officer	One Year experience in a position of responsibility in Commercial Accounting, Costing, Compilation of trading accounts, Profit and Loss Accounts, Balance sheet and annual Statements of Accounts, Internal Audit, Financial and physical Budget, Project appraisal and Evaluation, PERT DCF Techniques, Planning Loans and Investments, Electronics Data Processing System, in Govt. /Semi Govt. or private Commercial or Industrial undertaking.
08	Programmer	Minimum 2 yrs experience in Computer Programming.
09	Dy. Fire Officer	In case of B.E.(Fire) ,experience is not essential. Other candidates should have minimum five years experience. The incumbent will be responsible for planning, organizing, maintaining and updating the fire and safety facilities at various power stations and installations of the Board. He should be fully conversant with the operation and maintenance of various fire tenders, fire pumps and other latest fire fighting equipments and systems / fixed installations.

10	Assistant Welfare officer	Not less than 3 yrs of Industrial Relations work in a large Industrial under taking. Must be fully conversant with various Labour Laws in the State of Maharashtra. Experience of handling Industrial Disputes and cases before Lab our Tribunals, Courts, Conciliations etc.
11	Assistant Programmer	No Previous experience is necessary.
12	Establishment Superintendent	1 year experience in Personal Management / Human Resource Development for the candidates possessing Post Graduate Degree in Administration /Management. In case of candidates possessing Post graduate Diploma in Administration / HRD – 3 years.
13	Junior Fire Officer	Five years experience in the line. Must possess good leadership qualities.
14	Junior Security Officer	<p><b>Experience- Nil</b></p> <p><b>Remarks-</b></p> <ol style="list-style-type: none"> <li>1) Upper age limit shall be relaxed upto 5 years for the Sportsman participated in State &amp; National level games.</li> <li>2) Upper age limit shall be relaxed upto years for those Ex-serviceman/emergency and short service commissioned officers who have completed 5 years continuous service in the force and relieved after completion of the work targeted (including those whose work will going to complete within next months and they will be relieved) or those who have completed 5 years period of service assigned and extended that period and if they would have been certified to the effect that they will be relieved within 3 months if they would employed in Govt. services, they would employed in Govt. services, they will get concession in upper age limit for 5 years. However, the said concession shall be applicable to those Ex-servicemen/Emergency and short-service commissioned officers who have relieved from services.</li> <li>3) For Ex. Police officers having minimum 5 years experience as PSI, the upper age limit shall be relaxed upto 5 years.</li> </ol> <p><b>Handicapped persons are not eligible.</b></p>
15	Stenographer(Marathi)	Minimum five years experience.
16	Steno Typist(Marathi)	<p><b>(i)</b> No experience is necessary for those who possess Govt. Commercial certificates.</p> <p><b>(ii)</b> Minimum 2 years experience for others possessing certificates from other recognized Institutions.</p>
17	Fireman	<p>No Previous experience is essential.</p> <p><b>Remark-:</b> Candidates will be subjected to written and outdoor practical/physical test. Candidates qualifying the above tests only, will be called for personal interview. Preference will be given to candidates coming from services like Armed Forces, Police, Home Guards, etc. Selected candidates will be initially appointed as a 'FIREMAN (Trainee)'and will have to undergo TRAINING at various Power plants of the Company.</p> <p style="text-align: right;"><b>( Cond/-)</b></p>

		<p>The training period will be of one year duration during which the candidates will be paid Stipend equal to the minimum of the pay-scale of the post of Fireman plus D.A. and other allowances as admissible to other employees of the Company.</p> <p>At the end of the training period the performance will be reviewed by the C.S.C.</p> <p>On recommendations by C.S.C. the candidates will be considered for appointment in Company as 'Fireman' in the regular Pay Scale.</p>
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**UPPER AGE LIMIT AS ON 30-09-2009 : -**

Post Code	Upper age limit
<b>01 to 08</b>	<b>40 yrs</b>
<b>09 to 12</b>	<b>35 yrs</b>
<b>13 to 17</b>	<b>33 yrs</b>

**Note :**

- i) **Upper age limit is relaxable by 5 years for the Candidates belonging to backward classes.**
- ii) **Upper age limit is relaxable by 10 years for the Physically Handicapped Candidates**
- iii) **Upper age limit is not applicable to the departmental employees working in MAHAGENCO.**

**CONDITIONS**

- 1) **The number of vacancies and reservation for backward classes indicated for different categories is provisional and likely to change. Such change will not be notified either in Newspaper or intimated to the candidates.**
- 2) **Candidates applying for the posts advertised should ensure that they fulfill all eligibility criteria.** Their admission at all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement. Company will take up verification of eligibility conditions with reference to original documents only after the candidate has qualified for interview.
- 3) **All candidates who pay the requisite Application Fees will be called for written test. No detailed scrutiny of application will be carried out at the time of giving call letters for written test. The call letters will be sent by post at the correspondence address given by the candidate in their application form. Those candidates who do not receive call letter should comply with the instructions given on Company's web site.**
- 4) The candidates belonging to ST category applying without validity certificate of caste claim, if selected, will be appointed only after submission of caste validity certificate issued by appropriate authorities as per G.R. no. STC-1099/F.No.14/K-10 dated 16/08/2000 and as per Energy Department, Govt. of Maharashtra letter No.EST-2007/P.K.21/NRG-2 dated 16/08/2007
- 5) The backward class candidates (other than ST category) applying without validity certificate of caste claim, if selected will have to submit the Caste Validity Certificate (as per the Govt. Circular No. CBC-10/2003/ P.K.91/BCR-5 dated 28/01/2004 & 6/2/2004) within a period of three months.
- 6) The candidates belongs to VJ (A), NT (B), NT(C), NT (D), SBC and OBC should produce a certificate from appropriate authority as prescribed by the Govt. of Maharashtra showing that they are not covered under the concept of "Creamy Layer".
- 7) For claiming the benefit of reservation under Backward Class category, the candidates should produce a caste validity certificate issued by Caste Scrutiny Committee. The candidates applying without validity certificate of caste claim, if selected, will not be

appointed unless their validity certificates are received within the validity period of select list. i.e. within one year from the date of display of the Select list.

- 8) **Those reserved category candidates who compete with the Open category candidates will be treated as Open category candidate for the purpose of recruitment/selection process.**
- 9) The standards for the reserved category will be relaxed as per the Company's rules, if the required number of candidates is not available in any of the categories while short listing the candidates for personal interview and preparing the select list.
- 10) This advertisement is published subject to the provisions of Maharashtra Civil Services (Declaration of Small Family) Rules, 2005, prescribing declaration of the small family as one of the essential qualifications.
- 11) The candidates will have to appear for written test. The written test will be conducted tentatively during the month of **November / December 2009 at centers viz. (1) Mumbai (2) Nagpur** However, candidates appearing for the written test at the particular place is not adequate such candidates may be asked to appear for the test at other center.
- 12) If the Number of applicants is large then a suitable criteria will be fixed to short list the applicants for written test which will be held tentatively in the month of **November/ December 2009.**
- 13) On the basis of performance in the written test the candidates will be short listed for Personal Interviews. Taking into consideration the performance in the written test and Personal Interview the select list will be prepared.
- 14) The list of candidates called for written test, personal interview and selected / unselected for the posts advertised will be published on the Company's website i.e. [www.mahagenco.in](http://www.mahagenco.in) from time to time.

#### **GENERAL CONDITIONS**

- (a) Pre-requisites are minimum and mere possession of the same does not entitle the candidate to be called for Selection Process. The candidates will be short-listed commensurate with the number of post.
- (b) Knowledge of "**Marathi**" is desirable. However if selected, the candidate not possessing the knowledge of Marathi will have to pass Departmental Marathi language examination within stipulated time of three years from date of Joining the Company.
- (c) In addition to basic pay, the selected candidates are entitled to DA, HRA, Medical Benefit, Leave Encashment, CPF and Gratuity etc. as per Company's rules.
- (d) The candidate should ensure that he/she fulfills the eligibility criteria regarding educational qualification, age, experience, caste etc. & the particulars furnished in the application form are correct in all respect.
- (e) If any false/incorrect information furnished by the candidate is detected at any stage of recruitment process, his/her candidature will not be considered.
- (f) If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- (g) **The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.**
- (h) **Applications received after due date will not be entertained. The Company is not responsible for postal delay.**
- (i) The departmental employees of the Company applying against this Advertisement should submit their applications directly to the **Post Box No. 8590 Kandiwali (East) Post Office, Mumbai-400101 by ordinary post. (They need not submit it through proper channel)**. If selected, their selection will be subject to verification of disciplinary actions and vigilance enquiries in process / completed and other service records. The decision of the Company in this regard shall be final and no individual representations will be entertained.
- (j) The recruitment in MAHAGENCO is done strictly as per merit in a systematic way giving weightage to written test / Personal Interview. Canvassing in any form will disqualify the candidate.

- (k) Any request for change of address and enclosing supporting documents later on will not be entertained.
- (l) Once the caste is notified in the application form, it cannot be changed at any stage later on.
- (m) The Backward Class candidates who apply against Open category will not be permitted to change the option once exercised at any stage later on.
- (n) **The Company reserves the right to cancel the Advertisement fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.**
- (o) The Caste certificate issued by appropriate Competent Authority of **Maharashtra State only** will be considered as valid for availing the benefit of reservation including application fees.
- (p) Applications are invited for the reserved vacancies from the candidates who are fulfilling the following conditions: -  
**i) Candidate should be domicile of Maharashtra State.**  
**ii) Candidate should be of categories notified for the Maharashtra State viz. Scheduled Caste (including SC category person who has adopted Buddha Religion), Scheduled Tribes, VJ (A), NT (B), NT(C) , NT(D), Special Backward Class and Other Backward Class.**
- (q) Employees working in Govt. / Semi-Govt. undertaking will have to produce No Objection Certificate from their Employer at the time of Personal Interview.
- (t) The medium of the Written Test will be **English**.
- (u) The application must be submitted in the Proforma given in the advertisement in the same order preferably typewritten/ computer print on A-4 size paper. All items of the application must be filled in according to instructions given for filling the application form.
- (v) Date of birth as per Secondary School Certificate (SSC) and age as on date **30/09/2009** should be mentioned.
- (r) The candidates are requested to submit the demand draft of **six month validity** of amount as applicable to the post Details are given below.

Sr. No.	Name of Post	Amount of D.D. for Open candidates (Rs.)	Amount of D.D. for BC Candidates (Rs.)
01	02	03	04
<b>A</b>	<b>01 System analyst</b>	<b>500/-</b>	<b>250/</b>
	<b>02 Assistant Director (Security)</b>		
	<b>03 Dy Chief Fire Officer</b>		
	<b>04 Fire Officer</b>		
	<b>05 Security Officer</b>		
	<b>06 Assistant Personnel Officer</b>		
	<b>07 Accounts Officer</b>		
	<b>08 Programmer</b>		
	<b>09 Dy. Fire Officer</b>		
	<b>10 Assistant welfare Officer</b>		
	<b>11 Assistant Programmer</b>		
	<b>12 Establishment Supdt.</b>		
	<b>13 Junior Fire Officer</b>		
	<b>14 Junior Security Officer</b>		
<b>B</b>	<b>15 Stenographer</b>	<b>400/</b>	<b>200/</b>
	<b>16 Steno Typist</b>		
<b>C</b>	<b>17 Fireman</b>	<b>300/</b>	<b>150/</b>

Candidates from Backward Class categories i.e. SC, ST and the candidates belonging to VJ(A), NT(B), NT(C), NT(D), SBC and OBC who are coming under the concept of "Non-Creamy Layer" shall furnish demand draft as mentioned in column no. 4 as applicable to the post, payable to the Maharashtra State Power Generation Company Ltd. Mumbai drawn on any Nationalized bank payable at Mumbai. The candidates not

submitting the caste certificate issued by the appropriate Competent. Authority of Maharashtra State or "Non-Creamy Layer" certificate along with application in case of VJ(A), NT(B), NT(C), NT(D), SBC and OBC will have to submit Demand draft as mentioned in column no. 3 as applicable to the post and they will be treated as Open category candidates for all purposes. The candidate should write his full name, caste, post code No. on the backside of Demand Draft.

**Fees in the form of Postal Orders/Money Order/Cash will not be accepted.**

- (x) **Candidates applying under Physically Handicapped Category need not to send Demand Draft, provided they should submit the Medical Certificate from appropriate authority.**
- (y) Applications duly filled in with attested copies of certificates in support of age, qualifications experience and caste should be submitted to the **Post Box No 8590 Kandiwali (East) Post office, Mumbai 400101 Only by ordinary post** so as to reach **on or before 30/09/2009.** **Applications received after due date (for whatsoever reason) shall not be entertained.**
- (z) Separate application and Demand Draft in a separate envelope is required to be submitted for each post applied. Post Code and Post applied for must be written on the envelope clearly. Incomplete, applications and those not supported by attested copies of certificates (duly attested by Govt. Gazetted Officer/ Principal of Colleges/Post Master) and Demand Drafts, which are not of appropriate value, are liable to be summarily rejected.
- (aa) Fees once paid will not be refunded in any circumstances, nor will it be held in reserve for any future recruitment.
- (ab) The record with regard to this selection process will be maintained for three month from date of declaration of result of this advertisement.

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6. Gender :-

Male	Female

6a. Availing reservation for **WOMEN**. **Yes/No**

6b. If availing reservation for **women**, attach Non-creamy Layer Certificate issued by the appropriate Competent Authority. **Yes/No**

7. Availing reservation for **PERSONS WITH DISABILITY** **Yes/No**

7a. If availing reservation for **Persons with Disability**, attach Medical Certificate issued by the Appropriate Competent Authority: \_\_\_\_\_

7b. Type Of Disability:

8. Date of Birth:  
(as per SSC certificate)

DD		MM		YY			

8a. Age as on 30-09-2009:

Years		Months		Days	

9. Whether departmental of Mahagenco? **Yes/No**

10. Whether registered with any Govt. employment Agency **Yes/No**  
If yes, Registration No. \_\_\_\_\_ Valid Upto \_\_\_\_\_

11. Demand Draft details (drawn on Nationalized Bank of **six month validity** payable at Mumbai in favour of Maharashtra State Power Generation Co. Ltd.):-

Name of Issuing Bank & Branch	Date of Issue	D.D.No. (6 digit)	MICR No. (9 digit)	Amount

12. Educational Qualifications: (**Attach attested copies of Mark sheet & Degree certificates**)

Exam Passed (Degree/ H.S.S.C. and onwards)	College/Institute/ University	Year of Passing	% of Marks	Division/ Grade

13. Details of Experience (**Attach Experience Certificates** & separate sheet if necessary)

Organization	From	To	Duration	Designation	Pay Scale	Last Emoluments	Nature of duties/ Responsibilities

(Note -:Certificate from Chief Inspector of factories Mumbai, as per Rule 3-A of Maharashtra Welfare Officers (Duties, Qualification and Conditions of Services) Rules 1966 is essential for Post Code 10. The same should be attached along with Application.)

I declare that all the above information and particulars are correct and that I will stand disqualified if any information is found to be incorrect at any stage.

I declare that I have \_\_\_\_\_ (Number) living children as on today, out of which no. of children borne after 28/03/2005 is \_\_\_\_\_. I am aware that if total numbers of living children are more than two due to children borne after 20/03/2006, I am liable to be disqualified for the post applied.

I hereby agree that any legal proceedings in respect of any matter(s) or claims or dispute arising out of this application and or out of said advertisement can be instituted by me only at Mumbai and Courts/ Tribunals/Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

I hereby declare that I am not facing any disciplinary action.

I undertake to abide by all the conditions and General conditions mentioned in the advertisement given by the Company.

Place : \_\_\_\_\_

*Signature*

Date : \_\_\_\_\_

**11. Check List:**

**(i) Attested copies of following attached:**

- |  |     |
|--|-----|
| (a) Secondary School Certificate (SSC) for Date of Birth.  | Y/N |
| (b) Caste Certificate from Competent Authority of <b>Maharashtra State.</b>  | Y/N |
| (c) Non-creamy layer certificate for VJ (A)/NT (B)/NT(C)/NT (D)/SBC/OBC  | Y/N |
| (d) <b>Mark Sheets of Degree examination &amp; Degree/ Provisional Degree</b> in support of educational qualifications.                              | Y/N |
| <b>(ii)</b> D.D. in favour of Maharashtra State Power Generation Company Limited Payable at Mumbai, on any Nationalized Bank for appropriate amount. | Y/N |
| <b>(iii)</b> Name, Caste and Post Code at the backside of Demand Draft is written.   | Y/N |
| <b>(iv)</b> Post Code and Post applied for is written on the envelope.   | Y/N |
| <b>(v)</b> Signed the undertaking.   | Y/N |
| <b>(vi)</b> Pasted recent photograph at appropriate place.   | Y/N |
| <b>(vii)</b> Inserting application for only one post with D.D. in the envelope.  | Y/N |
| <b>(viii)</b> Attached experience certificate.   | Y/N |

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